

Request (to release) from Individual

*An individual asks the government entity to release his/her private data to an outside entity or person.
Because the entity does not have statutory authority to release the data, it must get the individual's
written informed consent.*

Explanation of Your Rights

If you have a question about anything on this form, or would like more explanation, please talk to [entity contact person name and contact information] before you sign it.

I, [name of individual data subject], give my permission for [name of government entity] to release data about me to [name of other entity or person] as described on this form.

1. The specific data I want [name of government entity] to release [explanation of data].
2. I understand that I have asked [name of government entity] to release the data.
3. I understand that although the data are classified as private at [name of government entity], the classification/treatment of the data at [name of other entity or person] depends on laws or policies that apply to [name of other entity or person].

This authorization to release expires [date/time of expiration].

Individual data subject's signature _____ Date _____

Parent/guardian's signature [if needed] _____ Date _____